



Loader Backhoe Pre-use Inspection Checklist												
<b>Operator:</b>					<b>Make &amp; Model:</b>							
<b>Company:</b>					<b>Hour Meter Reading:</b>							
<b>Location:</b>					<b>Date:</b> MM/DD/YYYY			<b>Unit No.:</b>				
POWER OFF CHECKS				Status OK NO N/A			POWER ON CHECKS			Status OK NO N/A		
1) Underneath machine:							11) Unit starts and runs properly					
a) Wheels & Tires				□ □ □			12) Instruments/Gauges			□ □ □		
b) Steering rods/links				□ □ □			13) Hour Meter			□ □ □		
c) Axles				□ □ □			14) Warning lights/audible alarms			□ □ □		
2) Lights/Strobes				□ □ □			15) Fuel level			□ □ □		
3) Mirrors/Visibility aids				□ □ □			16) Horn/audible warning device(s)			□ □ □		
4) Engine/Engine compartment:							17) Function controls:					
a) Belts/Hoses				□ □ □			a) Drive – forward/reverse			□ □ □		
b) Cables/Wires				□ □ □			b) Steer – left/right			□ □ □		
c) Debris				□ □ □			c) Front bucket controls			□ □ □		
5) Battery/Batteries:							d) Bucket/Boom/Dipper/Attachment			□ □ □		
a) Terminals tight				□ □ □			e) Accessories			□ □ □		
b) Clean/Dry/Secure				□ □ □			18) Emergency/auxiliary controls			□ □ □		
6) Hydraulics:							19) Wipers			□ □ □		
a) Cylinders/Rods				□ □ □			20) Seatbelt inspected & fastened			□ □ □		
b) Hoses/Lines/Fittings				□ □ □			<b>GENERAL</b>			<b>OK NO N/A</b>		
c) Pins/Locks				□ □ □			21) Housekeeping			□ □ □		
7) Fluids:							22) Manufacturer's operating manuals			□ □ □		
a) Engine oil           Level   Leaks				□ □ □			23) Decals/Warnings/Placards			□ □ □		
b) Engine coolant    Level   Leaks				□ □ □			24) Misc. parts – loose/missing/broken			□ □ □		
c) Hydraulic oil       Level   Leaks				□ □ □			<b>WORKPLACE INSPECTION</b>			<b>OK NO N/A</b>		
d) Fuel/Battery       Level   Leaks				□ □ □			25) Drop-offs or holes			□ □ □		
8) Chassis:							26) Bumps and floor/ground obstructions			□ □ □		
a) Cab/Glass/Doors				□ □ □			27) Debris			□ □ □		
b) Emergency Exit				□ □ □			28) Overhead obstructions			□ □ □		
c) Entry/Exit steps				□ □ □			29) Energized power lines			□ □ □		
d) ROPS/FOPS				□ □ □			30) Hazardous locations			□ □ □		
e) Fire Extinguisher/Suppression System				□ □ □			31) Ground surface and support conditions			□ □ □		
9) Digging Assembly:							32) Pedestrian/vehicle traffic			□ □ □		
a) Boom/Dipper/Bucket/Attachment				□ □ □			33) Wind and weather conditions			□ □ □		
b) Articulated joints				□ □ □			34) Other possible hazards			□ □ □		
c) Front bucket & cutting edge				□ □ □						□ □ □		
d) Bucket/attachment link pins & arms				□ □ □						□ □ □		
10) Other:				□ □ □						□ □ □		
<b>Report any problems found to your supervisor/employer. ALWAYS lock/tag-out unsafe equipment.</b>												
<b>Comments</b>												
Operator's initials:												
Alternative operator's initials:												