



DAILY

TEST SHEET MULTI LIFT COMBI LIFT

Please circle the correct answer's

1. WHO IS RESPONSIBLE FOR ACCIDENT PREVENTION.

- Your employer
- Your work mates
- Everyone

2. WHERE SHOULD THE KEY BE WHEN YOU LEAVE THE TRUCK

- Give it to a mate
- Put it in your pocket
- Leave it in the truck
- In a secure place

3. WHO HAS THE RESPONSIBILITY FOR THE DAILY INSPECTION OF THE FLT

Your mechanic
Yourself
Your foreman

4. HOW SHOULD YOU CROSS SUCH HAZARDS AS HUMPS ETC

It doesn't matter
In reverse
Drive straight over
As fast as possible
At an angle slowly

5. IF THE TRUCK DEVELOPES A FAULT YOU SHOULD

Park the truck and report the fault
Carry on until a convenient time
Leave it to another to report the faults

6. The load centre distance is measured from the centre of gravity of the load to

The centre of the front wheel
The tips of the forks
The heel of the forks

7. WHEN YOU USE YOUR TRUCK MAKE SURE

The safety guards are removed
The safety guards are all in place
You don't need any
You know where the guards are in case the HSE attend so you can fit them

8. WHEN YOU PARK THE TRUCK TO GET OFF THE FORKS SHOULD BE

Resting on the ground

As high as possible

With the forks extended and resting on the ground

Resting on the ground with forward tilt

9. YOU SHOULD MAKE SURE THE BRAKES WORK

It doesn't matter

Only when parking up

When parking on a slope

In reverse only

In forward movement only

In all directions front back sideways

10. IF YOU NOTICE A WET SLIPPERY SURFACE AHEAD OF YOU WHAT SHOULD YOU DO

Nothing

Stop turn round and find a different way

Drive over as fast as possible

Carry on but drive slowly with great care and be prepared to stop

11. THE RATED CAPACITY AT A SPECIFIED LOAD CENTRE MEANS

The truck will lift to the capacity no matter what

The truck will lift to that capacity only if back tilt is applied

The truck will lift to that capacity only if forward tilt is applied

The truck will lift to that capacity only if the load centre is not exceeded

12. WHEN SOUNDING THE HORN YOU SHOULD GIVE

Several short blasts because they attract more attention
Several short blasts because it gives less wear on the battery
Several short blasts because they cause less of a nuisance to others than one long blast

13. IF A LOAD APPEARS TO BE UNSAFELY STACKED AND IN DANGER OF COLLAPSE YOU SHOULD

Do nothing
Leave it alone and report its condition to the supervisor
Pick it up carefully
Re-arrange the stack by hand / with the truck

14. WHEN FOLLOWING ANOTHER TRUCK YOU SHOULD LEAVE A MINIMUM DISTANCE OF

Two trucks length
One truck length
Three truck length
As close as you like

15. THE TRUCK SHOULD NORMALLY BE DRIVEN

Slowly and deliberately at all times
At a speed you like
At a speed to get more work undertaken
At a speed consistent with the type of work load and conditions

16. WHERE SHOULD THE OPERATORS MANUAL BE KEPT

In your locker with your lunch
In the main office
With the service staff
In the truck

17. WHAT IS THE PUPOSE OF A ROLL FRAME

To add weight to the truck for stability
To make the truck look good
To protect you should the truck tip over / objects falling on to you

18. BEFORE PICKING UP A LOAD WHY SHOULD THE FORKS BE EQUALLY SPACED

So you can see them
It saves you getting off the truck to see them
So as to take an equal weight on each fork

19. WHY SHOULD THE TRUCK NOT BE LEANING SIDEWAYS BEFORE ATTEMPTING TO LIFT OR PLACE DOWN A LOAD

You will fall off the seat
The forks will not enter the pallet correctly
The forks could damage the pallet and goods

20. ON STABILISER EQUIPPED MACHINES WHAT MUST BE CHECKED BEFORE THE STABILISERS ARE LOWERED

If you have time to do this it could be brake time soon
The ground for manhole covers
The ground for being suitable
So you can see that they have touched the ground

21. WHY SHOULD A DERV FUEL TANK BE RE-FUELLED AT THE END OF THE DAY

So you can steel some for your car
To waist time so you don't need to work
To prevent a build up of moisture in the tank

22. DURING WORK THE ENGINE STARTS TO OVERHEAT WHAT SHOULD YOU DO

Carry on and do nothing
Carry on only report it at the end of the day
Stop report the fault and do not use the truck until given permission

23. DURING WORK THE ENGINE STARTS TO OVERHEAT WHAT SHOULD YOU NOT DO

Park up and go home
Take a long brake and hope it cools down
Open the radiator cap whilst the engine is hot / warm

24. When an attachment is fitted to the forks of a forklift truck the capacity of the truck is most likely to be

- A. Increased
- B. Kept the same
- C. Decreased

25. What is the smallest load centre for a 1000 x 1400 mm box?

- A. 500mm
- B. 700mm
- C. 1000mm

26. What is the name for the force which a truck is especially subjected to when driven around corners?

- A. Gravitational force
- B. Centrifugal force
- C. Bending force

27. Why must the load be tilted backwards during transportation?

- A. Visibility is improved
- B. The load more secure
- C. You can transport loads which are heavier than the max lifting capacity of the truck

28. What should you remember to do when handling long loads?

- A. To have the forks high above the ground during transportation
- B. To have an assistant to hold the load
- C. To have the greatest possible distance between the forks

29. What is the correct loading sequence for a rigid flat bed lorry?

- A. All on one side first?
- B. Start from the rear', working side to side?
- C. Start from the headboard, working side to side?

30. After inserting the forks under the load you should:

- A. Tilt Back?
- B. Lift to take the weight then tilt?
- C. Push the load to ensure contact with the heel of the forks?

31. What position should the mast be in when picking up or depositing a load?

- A. Tilted Back?
- B. Tilted Forward?
- C. As near vertical as possible?

32. May a truck be used if it constitutes a safety risk?

- A. Yes if the supervisor gives you approval
- B. Yes if the safety officer is informed
- C. No

33. Who is responsible for the load on the truck?

- A. The truck operator
- B. The supervisor
- C. The consignee

34. Why must the forks be parallel with the pallet sides when the pallet is lifted?

- A. In order not to damage the mast
- B. In order to avoid the risk of breaking a fork
- C. In order to avoid damage to the pallet

35. In which order, from a stability view point, should an empty pallet rack be loaded with goods?

- A. From the bottom upwards
- B. From the top downwards
- C. From the middle and then upwards and downwards respectively

36. Why must the load not be tilted backwards when setting down goods during stacking?

- A. Because the forks can be damaged
- B. Because the tilt cylinder is subject to large stresses
- C. Because the pallet or underlying goods may be damaged

37. Who is responsible for how a lorry is loaded?

- A. The lift truck operator loading the lorry
- B. The lorry driver
- C. The lorry owner

38. Must a truck operator take special measures before he starts to handle dangerous goods?

- A. No not if you are a safe truck operator
- B. Yes the fire brigade must be informed
- C. Yes you must find out the danger involved and what you must do in the event of an accident

39. Lorries transporting dangerous goods must have special markings. What do these look like?

- A. A red sign on the back of the lorry
- B. An orange sign on the back of the lorry
- C. An orange sign on the back and another on the front of the lorry

40. Suppose that your truck is rated at 2000 kgs at 500 mm centres, what does this mean:

A. That the truck will only lift up to 2000kg if the load does not measure more than 1000mm in length

B. That the truck will safely lift any weight up to 2000kg

C. That the truck will safely lift up to 2000kg provide that the centre of gravity of the load is not more than 500mm forward from the heel of the forks

41. Why should refuelling areas be well ventilated?

A. To keep the fuel tanks cool?

B. To allow gasses/fuel or vapour to disperse?

C. To allow room all around the truck for you to move?

42. If dunnage or rubbish, i.e. pieces of timber, old boxes etc. are found lying in the aisle, it should be:

A. remove to an appropriate storage area

B. Ignored and driven around or over

C. Put on top of a nearby load

43. Why is it important to apply the parking brake when operating the hydraulic controls?

- A. To prevent the truck moving
- B. To save power or fuel
- C. So that no one else can use the truck

44. When checking the truck at the start of the day or shift, you discover that the hydraulic oil is low, do you:-

- A. Top it up
- B. Report it is low to your supervisor
- C. Ignore it because it is a maintenance engineer's responsibility

45. The spacing of the forks should be adjusted to engage a loaded pallet as follows:

- A. As close together as possible?
- B. Spread as far apart as possible?
- C. Spread so as to take equal weight on each fork?

46. Whenever you are driving a forklift truck around a factory or warehouse it is:

- A. Your responsibility to watch out for pedestrians
- B. The pedestrian's responsibility to watch out for forklift trucks and keep out of their way
- C. The managements responsibility to keep pedestrians and trucks separated

47. Why is it important to leave approximately 4-6 inches (100 - 150 mm), when stacking against a vertical face, i.e. wall, stack etc:

- A. So as no part of the load or forks hit the wall
- B. To allow air to circulate
- C. To allow pedestrians walk ways